Reference Number: 100-05-DD

Title of Document: Endorsement of Solicitation Proposals and Projects

Date of Issue: May 26, 1987 Effective Date: May 26, 1987

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Date of Last Revision: May 5, 2006 December 15, 2010

Applicability: All DDSN Programs and Facilities

THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE SOUTH CAROLINA DEPARTMENT OF DISABILITIES AND SPECIAL NEEDS. (SCDDSN) THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE SCDDSN RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS POLICY, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.

Purpose: The language used in this policy does not create an employment contract between the employee and the Department of Disabilities and Special Needs (SCDDSN). SCDDSN reserves the right to change the contents of this policy in whole or in part.

No employee of the Department of Disabilities and Special Needs (DDSN), acting in the capacity of an employee, shall enter into any agreement, written or verbal, which would have the effect of endorsing any fund raising project on behalf of persons with disabilities without the approval of the State Director of Disabilities and Special Needs DDSN.

Provided, however, that aActivities of residential center volunteer councils, DSN Boards, parent/family organizations or other similar groups by whatever name called, designed to secure goods, funds, or other benefits for individuals served by the Department shall be exempt from this requirement upon the approval of the District Director or Facility Administrator.

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Provided further, that potential fund raising sponsors contacting DDSN officials shall be made aware of the State law applicable to such endeavors under the Solicitation of Charitable Funds ActStatute. This occurs in S.C Code Ann. Section §33-56-10 et seq (Supp. 19942009) of the South Carolina Code.	
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Director of Human Resources	State Director
(Originator)	(Approved)